TRIPPER

SUMMER 2027 JOB DESCRIPTION

Contract Details

Accountable To: Summer Camp Manager
Period: June Senior Staff Training through end of August (exact dates set in contract)
Honorarium: $225 / week (plus room & board)

Purpose and Scope

Camp Kwasind, a ministry of the Canadian Baptists of Ontario & Quebec is a Christian Camp that seeks, develops, and nurtures Christian faith and relationships through effective programs in a safe, exciting, and natural environment. It is our aim to be a living demonstration of God's love which is demonstrated through our care for all of creation, providing quality programming, and the intentional reaching out to those on route to Jesus as we live as a community of faith.

The Tripper is responsible for the safe and successful delivery of assigned canoe trips within Camp Kwasind's LIT, LEAP, Explorers, and Voyageurs programs. They will provide technical leadership in canoeing, navigation, wilderness safety, campsite management, and emergency response while ensuring campers have a positive, meaningful, and memorable outdoor experience.

The Tripper will work collaboratively with the Summer Camp Manager, program leaders, and other assigned trip staff to prepare for and lead canoe trips. They will be responsible for the safe execution of approved trip routes, appropriate supervision of campers, and effective management of trip-related risks.

Through their leadership, the Tripper will encourage campers to develop confidence, independence, resilience, teamwork, outdoor skills, and an appreciation for God's creation.

This is a seasonal summer camp position focused primarily on the preparation, leadership, and completion of assigned canoe trips.

Qualifications:

- A mature faith in Jesus Christ and an active part of a local church.
- Commitment to the mission, faith, philosophy, staff code of conduct and core values of CBOQ & Camp Kwasind.
- Minimum age 18 years of age
- Demonstrated experience in canoe tripping, wilderness camping, and outdoor leadership.
- Strong canoeing, navigation, campsite management, and wilderness safety skills.
- Experience leading or assisting with canoe trips involving children and youth.
- Strong leadership, interpersonal, communication, and problem-solving skills.

- Ability to make sound decisions in changing weather conditions, challenging environments, and emergency situations.
- Current Wilderness First Aid certification or higher, as required by Camp Kwasind.
- Current First Aid and CPR certification and applicable lifeguarding or water safety qualifications as required by Camp Kwasind's tripping policies.
- Ability to safely perform the physical requirements of canoe tripping, including paddling, portaging, lifting equipment, and travelling in wilderness environments.
- Experience with emergency communication devices, wilderness navigation, and outdoor risk management is an asset.

Responsibilities:

We expect the Head of Out-Tripping to attend and participate in all required pre-summer training sessions, learn, and know Camp Kwasind's goals and mission and focus on your spiritual growth through a local church and/or mentorship.

Before program/ Trip Departure

- Attend and participate in required Staff Training and canoe trip preparation sessions.
- Attend workshops, seminars, and training opportunities pertaining to the position as requested.
- Meet with the Summer Camp Manager and appropriate program leaders to review assigned trips, program goals, camper needs, and trip expectations.
- Review approved canoe routes, daily travel plans, campsites, portages, access points, and emergency evacuation locations.
- Become familiar with the specific requirements and developmental needs of the campers participating in each assigned trip.
- Review camper medical information, dietary requirements, and relevant support needs with authorized camp staff.
- Review emergency response procedures, communication expectations, and evacuation plans with the Summer Camp Manager and assigned trip staff.
- Ensure the approved route, itinerary, participant list, and emergency procedures have been provided to the camp office before departure.
- Test the SPOT device or other assigned emergency communication equipment before departure.
- Assist with pre-trip camper training, including canoeing skills, water safety, wilderness expectations, tent setup, campsite responsibilities, and Leave No Trace principles.
- Confirm that campers have completed required pre-trip health checks with the camp nurse before departure.

On Trip

- Provide technical leadership for the safe execution of assigned canoe trips.
- Navigate the approved canoe route, monitoring travel distances, portages, weather conditions, and group progress.
- Make appropriate decisions regarding route adjustments, travel conditions, and safety concerns in accordance with established camp procedures.
- Maintain appropriate camper supervision in collaboration with other assigned trip staff.
- Ensure all campers and staff consistently follow established canoeing, swimming, wilderness, and campsite safety procedures.

- Monitor weather conditions, water conditions, group fatigue, and other potential hazards throughout the trip.
- Select and assess appropriate campsites along the approved route, ensuring they are safe and suitable for the group.
- Oversee safe campsite setup, including tent placement, cooking areas, food storage, water collection, and waste management.
- Provide instruction and support in canoeing, paddling techniques, portaging, navigation, and wilderness camping skills.
- Ensure campers are appropriately equipped and prepared for daily travel and changing environmental conditions.
- Monitor camper hydration, nutrition, physical well-being, and overall readiness throughout the trip.
- Ensure safe drinking water is available through approved collection and treatment procedures.
- Supervise the safe use of camp stoves, campfires where permitted, cooking equipment, and other wilderness tools.
- Ensure food is prepared, stored, and handled according to established food safety and wilderness camping procedures.
- Follow appropriate procedures for wildlife encounters, environmental hazards, and other wilderness-related risks.
- Complete required SPOT device check-ins or other scheduled communications with Camp Kwasind.
- Respond appropriately to injuries, illness, emergencies, and potential evacuations in accordance with training and camp procedures.
- Provide first aid within the scope of current qualifications and coordinate additional emergency support when necessary.
- Maintain accurate records of first aid treatment, medication administration where authorized, and significant incidents during the trip.
- Communicate significant concerns or emergencies to camp leadership through established communication procedures.
- Work collaboratively with program leaders to ensure the trip provides meaningful opportunities for leadership development, teamwork, responsibility, and personal growth.
- Encourage campers to participate in campsite responsibilities, group decision-making, and outdoor learning experiences appropriate to their abilities.
- Model positive Christian leadership, patience, encouragement, professionalism, and servant-hearted teamwork throughout the trip.
- Support opportunities for prayer, devotionals, spiritual conversations, and reflection in collaboration with the program leaders.
- Ensure campers feel safe, included, supported, and encouraged throughout the wilderness experience.

<u>After Trip</u>

- Ensure all campers and staff return safely to Camp Kwasind and are accounted for.
- Confirm campers complete required post-trip health checks with the camp nurse.
- Assist with unloading, cleaning, drying, organizing, and properly storing canoe trip equipment.

- Ensure tents, tarps, food barrels, cooking equipment, personal flotation devices, and other supplies are cleaned and returned to their designated storage areas.
- Inspect equipment for damage, missing items, or maintenance concerns and report these to the Summer Camp Manager.
- Identify canoes or other equipment requiring repairs and ensure they are removed from use until appropriately repaired.
- Ensure unused food and supplies are returned, stored, or disposed of appropriately.
- Submit all required medical, medication, first aid, and incident documentation to authorized camp staff for entry into CampBrain's Medical Centre.
- Meet with the Summer Camp Manager and appropriate program leaders to debrief the trip, including safety concerns, camper experiences, route conditions, and opportunities for improvement.
- Provide feedback regarding the effectiveness of the route, campsites, travel schedule, equipment, and emergency procedures.
- Make recommendations for future trips based on observations and experiences.
- Assist with preparing equipment and supplies for the next assigned canoe trip.

Your Support

- Summer Camp Manager – They will support and mentor you during your time at Kwasind with 1 on 1's, encouragement, development, and prayer.
- Your Spiritual Health – All staff at Kwasind are given time each day to spend with Jesus and their bible. You will have daily time to connect with other staff, read and discuss the bible during faith practice, and pray together.
- Your Mental/Physical health – We care about your mental and physical health, so each day we provide designated rest times to provide space to focus on self-care. Kwasind also has a registered nurse on site each week to provide additional care as needed.