STAY OVER CAMPER COORDINATOR

SUMMER 2027 JOB DESCRIPTION

Contract Details

Accountable To: Head of Logistics
Period: July & August (exact dates set in contract)
Honorarium: $100 weekend (plus room & board)

Purpose and Scope

Camp Kwasind, a ministry of the Canadian Baptists of Ontario & Quebec is a Christian Camp that seeks to develop and nurture Christian faith and relationships through effective programs in a safe, exciting, and natural environment. It is our aim to be a living demonstration of God's love which is demonstrated through our care for all of creation, providing quality programming, and the intentional reaching out to those on route to Jesus as we live as a community of faith.

The Stay Over Camper Coordinator role is focused on the mentoring, intentional care, spiritual investment, and safety of each stay-over camper during the over-night program that connects campers between two sessions.

Qualifications:

- A mature faith in Jesus Christ and an active part of a local church.
- Commitment to the mission, faith, philosophy, staff code of conduct and core values of CBOQ & Camp Kwasind.
- Be a minimum of 19 years of age by end of calendar year.
- Have experience working with children and young people.
- Have proven leadership ability and display excellent initiative and judgment.
- Have a desire to develop their leadership ability.
- Possession of a valid First Aid certificate is an asset.

Responsibilities:

Before the summer

- Attend and participate in Camp Training at the beginning of the camping season.
- Attend workshops, seminars, and training pertaining to the position as requested.
- Know the goals, mission, and vision of Camp Kwasind.
- Prepare yourself prior to camp including materials, ideas for devotions, rain day cabin activities, vespers & campfires.
- Relate to a local church and focus on your own spiritual growth (prayer team and mentor).

While at Camp

- Oversee the management, programming and care of all stay-over campers

- Familiarize yourself with the list of stay over campers you receive on Friday Night – be aware of any medical needs, meds to be taken and any allergies to be aware of
- Work with Stay-Over Assistant leader to manage and implement the program.
- Work with Head of Logistics to coordinate which camp staff will be staying in the cabin with the campers at night
- Coordinate with Head of Logistics to determine which cabins will be used for stay-over campers
- On Saturday morning assist in moving all stay-over camper stuff to the cabin after all other campers have left
- Gather all stay over campers on the basketball court at 11am to start moving their stuff to the stay-over cabin
- Be prepared to meet and greet your campers by knowing their names. Plan an activity for all stay-over campers to get to know each other and help them to feel comfortable and accepted early on in your program
- Create a scheduled program from Saturday at 11am until Sunday at 12:15pm, including an appropriate bedtime. Be sure to work with the Head of Waterfront and the Head of Program to ensure what elements can be used at what time with appropriate supervision.
- Ensure campers get checked in to their new cabin on Sunday morning
- Have campers attend Sunday chapel at 10am and then gather stay-over campers for games from 10:30am until brunch is served at 11:15am.
- Ensure Stay-Over campers get into costumes to wave on the road starting at 12:15pm – work with Head of Program to make this happen
- Accept responsibility for the stay-over campers and maintain this responsibility all weekend.
- Be actively involved with stay-over campers and always supervising their activities including meals, group activities, bible studies and devotions, recreation, and free time.
- Be responsible for stay-over camper's cabin life, caring for all their needs and guidance at activities.
- Be alert to the health and hygiene needs of your campers. Report concerns to the camp nurse or Head of Waterfront.
- Supervise cabin cleanup happens at end of stay-over program.
- Allow the campers to be creative but ensure that their choices are appropriate for a Christian camp environment.
- Always be aware of the whereabouts of your campers.
- Notify Head of Logistics or the Summer Camp Manager immediately of any problems that arise.
- Other duties as assigned by the Head of Logistics

Your Support

- Head of Logistics – They will support and mentor you during your time at Kwasind with encouragement and prayer.