STAY OVER CAMPER ASSISTANT

SUMMER 2027 JOB DESCRIPTION

Contract Details

Accountable To: Head of Logistics
Period: July & August (exact dates set in contract)
Honorarium: $100 weekend (plus room & board)

Purpose and Scope

Camp Kwasind, a ministry of the Canadian Baptists of Ontario & Quebec, is a Christian camp that seeks to develop and nurture Christian faith and relationships through effective programs in a safe, exciting, and natural environment. It is our aim to be a living demonstration of God's love through our care for all of creation, providing quality programming, and intentionally reaching out to those on the journey toward Jesus as we live as a community of faith.

The Stay Over Camper Assistant role is focused on supporting the Stay Over Camper Coordinator in providing intentional care, spiritual mentorship, supervision, and safety for campers participating in the overnight program that connects two camp sessions.

The Stay Over Camper Assistant will assist with implementing weekend programming, supervising activities, supporting cabin life, and ensuring campers feel welcomed, cared for, and engaged throughout their stay. They will work closely with the Stay Over Camper Coordinator to provide a safe, positive, and Christ-centred experience.

This is a seasonal summer camp position.

Qualifications:

- A mature faith in Jesus Christ and an active part of a local church.
- Commitment to the mission, faith, philosophy, staff code of conduct, and core values of CBOQ & Camp Kwasind.
- Be a minimum of 17 years of age by the end of the calendar year.
- Have experience working with children and young people.
- Demonstrate responsibility, initiative, maturity, and sound judgment.
- Have strong interpersonal skills and the ability to work collaboratively with others.
- Have a desire to develop their leadership ability.
- Possession of a valid First Aid certificate is an asset.

Responsibilities:

Before the Summer

- Attend and participate in Camp Training at the beginning of the camping season.
- Attend workshops, seminars, and training pertaining to the position as requested.
- Know the goals, mission, and vision of Camp Kwasind.
- Assist in preparing materials and ideas for devotions, rainy-day cabin activities, vespers, campfires, and recreational programming.
- Relate to a local church and focus on your own spiritual growth through prayer, mentorship, and intentional faith practices.

While at Camp

- Support the Stay Over Camper Coordinator in the implementation of the weekend program and care of all stay-over campers.
- Familiarize yourself with the list of stay-over campers received on Friday evening, including relevant medical needs, medications, allergies, and additional support requirements, as communicated by authorized staff.
- Work collaboratively with the Stay Over Camper Coordinator to ensure campers are appropriately supervised and cared for throughout the weekend.
- Assist with preparing cabins and coordinating camper belongings for the stay-over program.
- On Saturday morning, assist with moving stay-over camper belongings to their assigned cabins after the previous session's campers have departed.
- Help gather all stay-over campers on the basketball court at 11:00 a.m. on Saturday and assist with moving their belongings to the stay-over cabins.
- Be prepared to meet and greet campers by learning their names and helping them feel comfortable, welcomed, and accepted.
- Assist with leading introductory games and activities that help campers get to know one another.
- Support the Stay Over Camper Coordinator in delivering the scheduled program from Saturday at 11:00 a.m. until Sunday at 12:15 p.m., including meals, recreational activities, devotions, free time, and appropriate bedtime routines.
- Help prepare, set up, lead, and clean up games, activities, and other program elements throughout the weekend.
- Assist with supervising campers during waterfront and other recreational activities, ensuring appropriate qualified supervision and safety procedures are followed.
- Support campers in participating in activities while encouraging positive attitudes, kindness, cooperation, and respect for others.
- Assist with leading Bible studies, devotions, spiritual conversations, prayer, and other opportunities for Christian growth.
- Provide consistent and attentive camper supervision during meals, group activities, recreation, free time, and cabin routines.
- Support campers with their personal belongings, hygiene, bedtime routines, and other aspects of cabin life.
- Be attentive to campers experiencing homesickness, anxiety, interpersonal conflict, or other challenges, and communicate concerns to the Stay Over Camper Coordinator.
- Be alert to the health and hygiene needs of campers and report concerns to the Stay Over Camper Coordinator or camp nurse.

- Ensure campers remain within designated areas and that their whereabouts are known at all times.
- Encourage creativity and fun while ensuring camper behaviour and activities remain appropriate for a Christian camp environment.
- Assist with maintaining the cleanliness and organization of stay-over cabins and program spaces.
- On Sunday morning, help campers prepare for the day and ensure they are checked into their new cabins as directed by the Stay Over Camper Coordinator.
- Assist with ensuring stay-over campers attend Sunday chapel at 10:00 a.m.
- Help supervise games and activities from 10:30 a.m. until brunch is served at 11:15 a.m.
- Assist with organizing costumes and preparing stay-over campers to participate in welcoming arriving campers along the road beginning at 12:15 p.m., in coordination with the Head of Program.
- Support the transition of stay-over campers into their new camp session, ensuring they are appropriately accounted for and transferred to their assigned cabin staff.
- Assist with supervising cabin cleanup at the end of the stay-over program.
- Communicate camper concerns, behavioural issues, incidents, or other problems promptly to the Stay Over Camper Coordinator.
- Notify the Head of Logistics or Summer Camp Manager immediately of serious concerns or emergencies, following established camp procedures.
- Demonstrate initiative, flexibility, and a willingness to assist wherever needed to ensure the weekend runs smoothly.
- Model Christian living through positive relationships, servant-hearted leadership, encouragement, and care for campers.
- Other duties as assigned by the Stay Over Camper Coordinator or Head of Logistics.

Your Support

Stay Over Camper Coordinator – They will provide direct guidance, encouragement, mentorship, and support throughout the weekend program.

Head of Logistics – They will support and mentor you during your time at Kwasind with encouragement and prayer.