PROGRAM MEDIA/TECH COORDINATOR

SUMMER 2027 JOB DESCRIPTION

Contract Details

Accountable To: Head of Program
Period: Mid-June for Staff Training through to end of August (exact dates set in contract)
Honorarium: $225 / week (plus room & board)

Purpose and Scope

Camp Kwasind, a ministry of the Canadian Baptists of Ontario & Quebec is a Christian Camp that seeks develop and nurture Christian faith and relationships through effective programs in a safe, exciting, and natural environment. It is our aim to be a living demonstration of God's love which is demonstrated through our care for all of creation, providing quality programming, and the intentional reaching out to those on route to Jesus as we live as a community of faith.

The Program Media/Tech Assistant is focused on creating theme videos, managing program tech needs, theme music selection, photography, and additional video content. They will provide support to the Head of Program as they serve as part of the Program Team.

Qualifications:

- A mature faith in Jesus Christ and an active part of a local church.
- Commitment to the mission, faith, philosophy, staff code of conduct and core values of CBOQ & Camp Kwasind.
- Have experience in working with children and youth in a creative and fun atmosphere.
- Have creative experience and a portfolio of video and photography work.
- Have superior video production, computer, and technical knowledge.
- Have their own equipment to supplement what camp can provide.
- Possessing a valid driver's license is an asset.
- Ability to work with minimal supervision and work to deadlines.

Responsibilities:

- Attend and participate in Staff Orientation Weekend, Sr Staff Training and all Staff training at the beginning of the camping season.
- Run the 'movie making' elective with campers each day and produce a video by the end of the week with the campers.
- Plan and film theme videos to support the live plot elements
- Prepare and operate power point slides for daily camp worship times.
- Set up and operate audio for camp worship times.
- Set up the dining hall audio system and perform regular tests of equipment.
- Operate dining hall video for graces and program elements.

- Compile and play audio clips to support various elements of the program and theme including meals.
- Serve as a Cabin Buddy where you will assist in spiritual conversations, prayers for campers and being a model of Christian living to those campers in that cabin.
- Attend all staff meetings, trainings, and staff bible study/faith practice and weekly chapels
- Active participation in Campfires, Vespers, Camper chapel, Camp Wide-games, and other programmatic elements as is requested and that is possible with this role
- Other duties as assigned by the Head of Program.

Your Support

- The Head of Program – They will support and mentor you during your time at Kwasind with 1 on 1's, encouragement, development and prayer.
- Your Spiritual Health – All staff at Kwasind are given time each day to spend with Jesus and their bible. You will have daily time to connect with other staff, read and discuss the bible during faith practice, and pray together.
- Your Mental/Physical health – We care about your mental and physical health, so each day we provide designated rest times to provide space to focus on self-care. Kwasind also has a registered nurse on site each week to provide additional care as needed.