L.E.A.P. COORDINATOR

SUMMER 2027 JOB DESCRIPTION

Contract Details

Accountable To: LEAP Director
Period: Staff training in June & LEAP Session
Honorarium: $250 / week (plus room & board)

Purpose and Scope

Camp Kwasind, a ministry of the Canadian Baptists of Ontario & Quebec is a Christian Camp that seeks, develops and nurtures Christian faith and relationships through effective programs in a safe, exciting, and natural environment. It is our aim to be a living demonstration of God's love which is demonstrated through our care for all of creation, providing quality programming, and the intentional reaching out to those on route to Jesus as we live as a community of faith.

The LEAP Coordinator is focused on assisting the Head of Lead with the successful oversight and implementation of the LEAP program including organizing the canoe trip, leadership lessons, biblical teaching, fun activities. They also provide mentorship and leadership to LEAP campers. They are to support the Head of LEAP where needed.

Qualifications:

- A mature faith in Jesus Christ and an active part of a local church.
- Commitment to the mission, faith, philosophy, staff code of conduct and core values of CBOQ & Camp Kwasind.
- Minimum age 20 years of age
- Experience in leadership roles in a camp context
- Strong leadership skills & interpersonal skills
- First Aid or Lifeguarding qualifications are an asset
- Musical talents are an asset

Responsibilities:

We expect the LEAP Coordinator to attend and participate in all required pre-summer training sessions, learn and know Camp Kwasind's goals and mission and focus on your spiritual growth through a local church and/or mentorship.

Before camp

- Attend and participate in Staff Training
- Meet with Head of LEAP to organize goals and delivery of the program.
- Work with Head of LEAP to set up LEAP space in the Cottage and Challenge board

While at camp

- Assist with leadership sessions for the LEAP program.
- Assist with the LEAP Bible studies.
- Along with the Head of LEAP, supervise and monitor the campers in the LEAP program, including LEAP camper free time.
- Attend all staff meetings, trainings, and staff bible study/faith practice and weekly chapels as possible
- Active participation in Campfires, Vespers, Camper chapel, Camp Wide-games, and other programmatic elements as is requested and that is possible with this role
- In general follow and maintain the following principles
    - Ensure that Camp Kwasind is run as a Christian camp.
    - Ensure that all staff and campers are made to feel welcome at Camp Kwasind.
    - Adhere to the rules and regulations of camp as established by the Camp.
    - Always exhibit professional Christian behaviour.
    - Remember that you are at camp to serve, not to be served.
    - Remember that the campers in your charge are your number one priority.
    - Be an example of Christian living in each experience you share with the campers and/or fellow staff.
- Provide point leadership when Head of LEAP is on their day off or unable to be present with LEAP Program

After the Program:

- Write a report to evaluate the success of the program and recommend improvements.

Your Support

- The Head of LEAP – They will support and mentor you during your time at Kwasind with 1 on 1's, encouragement, development and prayer.
- Your Spiritual Health – All staff at Kwasind are given time each day to spend with Jesus and their bible. You will have daily time to connect with other staff, read and discuss the bible during faith practice, and pray together.
- Your Mental/Physical health – We care about your mental and physical health, so each day we provide designated rest times to provide space to focus on self-care. Kwasind also has a registered nurse on site each week to provide additional care as needed