



SUMMER CAMP

Media Team Assistant

SUMMER 2026 JOB DESCRIPTION

Contract Details

Accountable To: Media Coordinator (*Communications and Leadership Program Specialist*)

Period: Staff Training in June - July & August (exact dates set in contract)

Honorarium: \$200 / week (plus room & board)

Purpose and Scope:

Camp Kwasind, a ministry of the Canadian Baptists of Ontario & Quebec is a Christian Camp that seeks develop and nurture Christian faith and relationships through effective programs in a safe, exciting, and natural environment. It is our aim to be a living demonstration of God's love which is demonstrated through our care for all of creation, providing quality programming, and the intentional reaching out to those on route to Jesus as we live as a community of faith.

The Summer Camp Media Team Assistant is focused on the successful capturing, editing, and producing quality photos for social media & brochures along with highlight videos of specialty camps. They will provide specific support to the Media Coordinator and Communications and Leadership Program Specialist as they focus on Bunk1 & YouTube Uploads, specialty camp highlight videos and year-round marketing objectives.

They will report to the Media Team Coordinator & Communications and Leadership Program Specialist. This is a seasonal summer camp position.

Qualifications:

- A mature faith in Jesus Christ and an active part of a local church.
- Commitment to the [mission, faith, philosophy](#), staff code of conduct and core values of CBOQ & Camp Kwasind.
- Have experience working with children and youth in a creative and fun atmosphere.
- Have creative experience and a portfolio of video and photography work.
- Have superior video production, computer, and technical knowledge.
- Have their own equipment to supplement what camp can provide.
- Possessing a valid driver's license is an asset.
- Ability to work with minimal supervision and work to deadlines.

Overall Responsibilities:

- Attend and participate in Camp Staff Training at the beginning of the camping season.
- Film and edit highlight video throughout each specialty camp program (LIT, LEAP, Explorers) to produce a YouTube Video of the camp week for each camper to download once they get home.
- Assist in the capturing & edit 150+ different photos each day that can be uploaded to Bunk1 capturing a wide array of campers (focus on specialty camps)
- Manage the upload of Bunk1 Photos and YouTube highlight Videos
- Being aware of what campers cannot be in video/photo elements
- Assist in the photography and videography for the brochure and social media key elements of camp.
- Assist Video Program Team as needed in additional video elements, editing and capturing
- Manage the social media posting and schedule throughout the summer
- Attend all staff meetings, trainings, and staff bible study/faith practice and weekly chapels

Specialty Camp Responsibilities:

- Capture and or collect all aspects of specialty programs including the various canoe trips
- Ensure specialty campers are highlighted in the daily bunk1 photos
- Set up and operate audio/video for worship times for specialty campers
- Assist as able with specialty camp team for program elements including set up, clean up and assisting on other staff days off.
- Other duties as assigned by the Communications and Leadership Program Specialist, Head of LIT, Head of LEAP, Head or Explorers and/or Head of Out-tripping.

Your Support

- The Media Coordinator - They will support and mentor you during your time at Kwasind with 1 on 1's, encouragement, development, and prayer.
- Your Spiritual Health – All staff at Kwasind are given time each day to spend with Jesus and their bible. You will have daily time to connect with other staff, read and discuss the bible during faith practice, and pray together.
- Your Mental/Physical health – We care about your mental and physical health, so each day we provide designated rest times to provide space to focus on self-care. Kwasind also has a registered nurse on site each week to provide additional care as needed.