



PROGRAM TEAM

Audio/Video & Photography Coordinator

SUMMER 2025 JOB DESCRIPTION

Contract Details

Accountable To: Assistant Director – Head of Program

Period: July & August (exact dates set in contract)

Honorarium: \$175 / week (plus room & board)

Purpose and Scope

Camp Kwasind, a ministry of the Canadian Baptists of Ontario & Quebec is a Christian Camp that seeks develop and nurture Christian faith and relationships through effective programs in a safe, exciting, and natural environment. It is our aim to be a living demonstration of God's love which is demonstrated through our care for all of creation, providing quality programming, and the intentional reaching out to those on route to Jesus as we live as a community of faith.

The Audio/Video & Photography Coordinator is focused on the successful capturing, editing, and producing of quality photos for social media & brochure along with highlight video of each week. They will provide support to the Assistant Director – Head of Program as they serve as part of the Program Team.

Qualifications:

- A mature faith in Jesus Christ and an active part of a local church.
- Commitment to the mission, faith, philosophy, staff code of conduct and core values of CBOQ & Camp Kwasind.
- Have experience in working with children and youth in a creative and fun atmosphere.
- Have creative experience and a portfolio of video and photography work.
- Have superior video production, computer, and technical knowledge.
- Have their own equipment to supplement what camp can provide.
- Possessing a valid driver's license is an asset.
- Ability to work with minimal supervision and work to deadlines.

Responsibilities:

- Attend and participate in Camp Orientation at the beginning of the camping season.
- Film and edit highlight videos throughout each weekly camp session to produce a YouTube video of the camp for each camper to view when they return home.
- Photography for brochures and social media are key elements of camp.
- Record still photos for inclusion on the weekly Highlight Video and for archival and promotion.
- Run the 'movie making' elective with campers each day and produce a video by the end of the week with the campers.
- Produce a weekly Highlight Video that includes.
 - Pictures of all cabin groups.
 - Tour of the camp.
 - Weekly theme song.
 - Out-takes / practical jokes.
 - Camper or Speaker testimonies.
 - Musical video of the camp session.
 - Theme related video.
- The video / "movie" that is created by the movie making elective.
- Assist Video Program Assistant in filming video segments to support the weekly theme.
- Prepare and operate power point slides for daily camp worship times.
- Assist Video Program Assistant in set up and operate audio for camp worship times.
- Assist Video Program Assistant for worship times, dining hall, movie times etc.
- Set up and operate dining hall audio.
- Assist Video Program Assistant to operate dining hall video for graces and program elements.
- Assist Video Program Assistant in compiling and playing audio clips to support various elements of the program and theme including meals.
- Assist Video Program Assistant for campfires and puppetry and other program elements.
- Serve as a Cabin Buddy where you will assist in spiritual conversations, prayers for campers and being a model of Christian living to those campers in that cabin.
- Attend all staff meetings, trainings, and staff bible study/faith practice and weekly chapels
- Active participation in Campfires, Vespers, Camper chapel, Camp Wide-games, and other programmatic elements as is requested and that is possible with this role
- Other duties as assigned by the Assistant Director – Head of Program.

Your Support

- The Head of Program – They will support and mentor you during your time at Kwasind with 1 on 1's, encouragement, development and prayer.
- Your Spiritual Health – All staff at Kwasind are given time each day to spend with Jesus and their bible. You will have daily time to connect with other staff, read and discuss the bible during faith practice, and pray together.
- Your Mental/Physical health – We care about your mental and physical health, so each day we provide designated rest times to provide space to focus on self-care. Kwasind also has a registered nurse on site each week to provide additional care as needed.