



# Camp Kwasind

## SUMMER 2024 JOB DESCRIPTION

**Position: Cabin Leader Assistant (CLA)**

### **Purpose and Scope**

Camp Kwasind, a ministry of the Canadian Baptists of Ontario & Quebec is a Christian Camp that seeks develop and nurture Christian faith and relationships through effective programs in a safe, exciting, and natural environment. It is our aim to be a living demonstration of God's love which is demonstrated through our care for all of creation, providing quality programming, and the intentional reaching out to those on route to Jesus as we live as a community of faith.

The Cabin Leader Assistant role is focused on providing support to the Cabin Leader in mentoring, intentional care, spiritual investment, and safety of each camper in their cabin group. They will be part of the Cabin Staff Team and will report to the Cabin Leader Coordinator. This is a seasonal summer camp position.

### **Requirements:**

- A mature faith in Jesus Christ and an active part of a local church.
- Commitment to the mission, faith, philosophy, staff code of conduct and core values of CBOQ & Camp Kwasind.
- Be a minimum of 17 years of age by end of calendar year.
- Have some experience working with children and young people.
- Display and actively demonstrate initiative.
- Have a desire to develop their leadership ability.
- Possession of a valid First Aid certificate is an asset.

### **Responsibilities:**

#### Before the summer

- Attend and participate in Camp Orientation at the beginning of the camping season.
- Attend workshops, seminars and training pertaining to the position as requested.
- Know the goals, mission, and vision of Camp Kwasind.
- Prepare yourself prior to camp including materials, ideas for devotions, rain day cabin activities, vespers & campfires.
- Be connected to a local church and focus on your own spiritual growth (Prayer team and mentor).
- Practice preparing and leading studies by offering to lead in Sunday school classes or other groups.

#### While at Camp

- Familiarize yourself with the camp schedule - know where and when you are doing activities.
- Familiarize yourself with the cabin list for each camp session. Be prepared to meet and greet your campers by knowing their names and something about them.
- At arrival time, welcome your campers. Assist each camper to get settled in. Plan an activity for all campers in your cabin group to get to know each other and feel comfortable and accepted.
- In coordination with your Cabin Leader, accept responsibility for your cabin group and maintain this responsibility 24 hrs. per day.
- Be actively involved with your campers and always supervising their activities including meals, group activities, bible studies and devotions, recreation, Prime-Time, and free time.
- In coordination with your Cabin Leader, be responsible for your camper's cabin life, caring for all their needs and guidance at activities.
- Be alert to the health and hygiene needs of your campers. Report concerns to the camp nurse.
- In coordination with your Cabin Leader, supervise daily cabin cleanup.
- In coordination with your Cabin Leader, ensure that your cabin is in good repair and is a safe environment for all campers.
- Be sensitive to the emotional and spiritual needs of the camper. Obtain additional help from the senior camp staff when needed.
- In coordination with your Cabin Leader, organize and administer cabin duties.
- Make sure campers engage in activities including devotions, chapel, vespers, and campfires and are on time.
- Allow the campers to be creative but ensure that their choices are appropriate for a Christian camp environment.
- Be aware of the whereabouts of your campers at **ALL** times.
- Encourage your campers to participate in all activities and participate in the activities yourself.
- Notify your Cabin Leader or Cabin Leader Coordinator or the Managing Director IMMEDIATELY of any problems that arise.
- Use your allotted free time wisely by preparing yourself spiritually, physically, and mentally to continue with your role as an effective cabin leader.
- Prepare and lead both their devotional and leadership bible studies in an appropriate manner each day.
- Adhere to the rules and regulations of camp as established by the Camp.
- Serve as a mentor which includes engaging campers in appropriate spiritual conversations, having prayer time with campers, being intentional with Prime Time and the "it Between," and recognizing that you are to be a model of Christian living to the campers in that cabin.
- Attend all staff meetings, trainings, and staff bible study/faith practise and weekly chapels
- Active participation in Campfires, Vespers, Camper chapel, Camp Wide-games, and other programmatic elements as is requested and that is possible with this role
- Other duties as assigned by the Managing Director or Cabin Leader Coordinator

**ACCOUNTABILITY:**

- This position is accountable to the Cabin Leader Coordinator.