



Camp Kwasind

SUMMER 2024 JOB DESCRIPTION

Position: Assistant Program Director and Worship Coordinator

Purpose and Scope

Camp Kwasind, a ministry of the Canadian Baptists of Ontario & Quebec is a Christian Camp that seeks develop and nurture Christian faith and relationships through effective programs in a safe, exciting, and natural environment. It is our aim to be a living demonstration of God's love which is demonstrated through our care for all of creation, providing quality programming, and the intentional reaching out to those on route to Jesus as we live as a community of faith.

The 'Assistant Program Director and Worship Coordinator' assists the Assistant Director - Program with the leadership and implementation of weekly program and provides leadership to the musical worship elements of camp. They are also to ensure the successful implementation theme, skits, program activities, team competitions and campfire. They are to support the Assistant Director - Program as they serve as part of the Program Team. They will report to the Assistant Director - Program. This is a seasonal summer camp position.

Qualifications:

- A mature faith in Jesus Christ and an active part of a local church.
- Commitment to the mission, faith, philosophy, staff code of conduct and core values of CBOQ & Camp Kwasind.
- Be a minimum of 17 years of age.
- Have leadership experience and training in at least 2 of the following program areas:
 - Crafts - experience with crafts, demonstrate creative abilities.
 - Nature – interest, knowledge, and experience in the environment.
 - Sports and Recreation - experience other than swimming i.e., land games, various sports.
 - Drama – experience with leading and performing in dramatic performances.
 - Worship – planning a leading worship and music.
 - Camping – outdoor survival skills, trip planning, orienteering, outdoor cooking.
 - Adventure recreation – low ropes course training.
- Valid NLS, First Aid and CPR certificates are an asset.
- Have experience working with children and young people.

Responsibilities:

- Attend and participate in camp staff training.
- Attend workshops, seminars and training pertaining to the position as requested.
- Gather resources for use in the program area(s) in which you serve.

- Be part of skits, theme activities, and related planning.
- Volunteer in meeting ahead of the summer to plan theme activities, skits, games etc.
- Submit requests for supplies for your selected area(s) as required to the Assistant Director - Program for approval.
- Serve as part of theme activities, skits, and wide games.
- Build connection with campers,
- Incorporate theme into your area of activity.
- Under the direction of the Assistant Director - Program carry out the daily tasks involved in the camp program.
- Assist in writing devotionals, being part of campfires, hosting electives, and creating theme videos.
- Identify needs and perform the required maintenance and upkeep of equipment for all program areas as required.
- Set up recreational areas of the camp and maintain them in good repair throughout the season. These areas include but are not limited to:
 - Volleyball net and badminton net.
 - Prepare baseball diamond, basketball area, tetherball.
 - Archery and axe throwing range and equipment.
 - Ukuleles, dance and drama elements.
 - Low ropes, play ground area, prayer trail.
 - Craft supplies, storage area(s).
 - Do regular cleanup of the side stages of the Campfire area to ensure all is working well.
- Serve as a Cabin Buddy where you will assist in spiritual conversations, prayers for campers and cabin staff, and being a model of Christian living to those campers in that cabin.
- Other duties as assigned by the Assistant Director - Program.

SPEICAL ELEMENT: Worship Leading

- Oversee the musical worship for Chapel, Vespers, Campfire, and staff gatherings.
- Ensure music sheets are printed, equipment is set up and song selection is intentional
- Oversee the practice time for the worship team – bring together different staff to support you

Accountability:

- This position is directly accountable to the Assistant Director – Program